



JOE LOMBARDO
Governor



STATE OF NEVADA

PUBLIC EMPLOYEES' BENEFITS PROGRAM

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www.pebp.state.nv.us

LAURA RICH
Executive Officer

JACK ROBB
Board Chair

CHIEF FINANCIAL OFFICER

Carson City, Nevada

Salary \$108,753(employee/employer-paid retirement plan)

The Public Employees' Benefits Program (PEBP) is seeking qualified candidates for the position of Chief Financial Officer. This is an unclassified position that serves at the pleasure of the Executive Officer.

About PEBP:

PEBP administers a group health and life insurance program which offers medical, prescription drug, dental, vision and life insurance benefits. Our organization is responsible for designing and managing a quality health care program for 43,000 primary participants and 27,000 covered dependents, totaling 70,000 lives. The agency consists of 34 staff and is governed by an 11-member Governor appointed Board.

About the Position:

The CFO position oversees and supervises the fiscal operations and agency budgets of approximately \$500 million dollars annually. The CFO is responsible for agency budget development and management, revenue, and expenditure projections, as well as preparing budget work programs as necessary. Additionally, the CFO oversees agency contracts and prepares/presents various budget and contracting reports to the PEBP Board. This position works closely with PEBP's actuarial consultants and other vendors and supervises a team of 5 staff. The CFO position is part of the PEBP executive team, and as such participates in agency strategic planning, legislative affairs, and management of the agency.

Qualifications:

The preferred candidate must have a 4-year college degree in business, finance or a related field, and at least 4 years of experience in budget development, fiscal management, forecasting and cash flow. Additionally, the candidate must have strong analytical/problem solving skills, excellent written and public speaking skills, and have a strong desire to be a part of a successful team.

Benefits:

Medical, dental, vision, life insurance and many additional voluntary products are available; eleven paid holidays per year; three weeks of annual leave; three weeks of annual sick leave; state defined retirement plan; tax-sheltered deferred compensation. State employees do not contribute to Social Security; however, a Medicare deduction is required. For additional information, please visit the Division of Human Resource Management at <https://hr.nv.gov/>

Applicants should submit their resume and any other supporting documents to:

Nikolaus Proper, Operations Officer

nproper@peb.nv.gov

Please reference the following the subject line:

Last Name/CIO Position